

**PEMBROKE CITY COUNCIL
MINUTES
FEBRUARY 10, 2025**

The regular meeting of the Pembroke City Council was held on Monday, February 10, 2025, at City Hall with the following members present: Mayor Tiffany Zeigler, Mayor Pro-Tem Johnnie Miller, Councilmembers Diane Moore, Sharon Lewis, Ernest Hamilton, and Ed Bacon. Also, present were City Administrator Chris Benson, City Attorney Dana Braun, City Clerk Arlene Hobbs, and City Engineers Marcus Sack and Logan Irvine.

CALL TO ORDER, INVOCATION AND PLEDGE... Mayor Zeigler called the meeting to order at 7:00 pm. Pastor Jesse France offered the invocation. Mayor Pro-Tem Miller led the pledge of allegiance to the flag.

MINUTES... A motion was made by Ernest Hamilton and seconded by Johnnie Miller to approve the minutes of the January 13, 2025; regular council meeting as presented. The motion carried unanimously.

PUBLIC COMMENTS...None

PROCLAMATION...A proclamation recognizing the month of February 2025 as Black History Month was read by Mayor Zeigler.

RESOLUTION – To enter into Contract with Goodwyn Mills Cawood for services related Disaster Relief Assistance related to filing applications with FEMA for reimbursement related to Hurricane Helene...City Administrator Benson gave a brief overview of the resolution. A motion to approve was made by Diane Moore and seconded by Ed Bacon. The motion passed unanimously.

APPROVAL OF MEETING AGENDA...A motion to approve the meeting agenda as presented was made by Johnnie Miller, seconded by Diane Moore. The motion carried unanimously.

CONSENT AGENDA...A motion to approve the consent agenda was made by Johnnie Miller, seconded by Sharon Lewis. The motion carried unanimously.

1. **2025 Budget Amendment**
2. **Request to surplus damaged pole barn materials for destruction and/or salvage**
3. **Approval of GMC Contract for Public Assistance for Disaster Relief**

PUBLIC HEARINGS...None

ORDINANCE READINGS

First Readings

1. **Noise Ordinance...**Chris Benson went over the proposed changes to the Noise Ordinance verbiage.

ACTION AGENDA...None

DEPARTMENT REPORTS...

Police – Chief Collins reported that the department is still short two positions, however, interviews are being conducted. Officer Wilcher, our newest hire, is doing well. FEMA has performed on-site inspections, and we are awaiting reimbursement for TS Debby and Hurricane Helene. He has not yet met the new Bryan County EMD but plans to soon.

Fire – Fire Chief Peter Waters reported that there were 45 calls in January. He also reported that the department passed the annual State Inspection.

Street – Dalton Cook reported on the work being done to the community center to freshen the appearance by adding chair rail and bead board which will protect the walls. The department is also working to catch up on work orders.

City Administrator – Chris talked about the possibility of extending the zoning moratorium until the code review is completed.

DDA – Fernanda reported on the next upcoming Coffee & Conversation and Let's Discuss meetings offered to the community with Mayor Zeigler and City Administrator Benson. She also had the opportunity to lead our Youth Council on the walking history tour.

City Attorney – nothing to report. He will find out if the moratorium can be extended and report back to Chris.

City Clerk – nothing to report.

P&Z – Derek reported that the moratorium will be over on April 14th. He also reported on a housing study being done with Georgia Tech which will include a code review and housing policies. The final report should be out in October this year. We should also see development plans for two of the PUDs in the next two months.

COMMITTEE REPORTS – nothing to report.

EXECUTIVE SESSION... A motion to enter executive session at 7:39 pm was made by Johnnie Miller, seconded by Ed Bacon. The motion passed unanimously. A motion to close executive session at 7:56 was made by Johnnie Miller, seconded by Diane Moore. The motion passed unanimously.

ADJOURNMENT... There being nothing further to discuss, at 8:00pm a motion to adjourn the meeting was made by Diane Moore, seconded by Sharon Lewis. The motion passed unanimously.

ATTEST:





Arlene Hobbs, City Clerk



Tiffany M. Ziegler, Mayor